

KCC Lil' Panthers Program
2020-2021 SCHOOL YEAR
COVID-19 Protocols

This document communicates the details in connection to our reopening plan for the 2020-2021 school year. The plan document is both dynamic and reflects the most current information and guidelines offered by our state and local health agencies. This plan will be reviewed and revised after students have been on campus.

STEPS TO KEEP INDIVIDUALS SAFE

- **Masks:** All staff will be required to wear masks while in the school building. Preschool students do NOT need to wear masks.
- **Social distancing:** We will encourage social distancing whenever possible. We will arrange learning spaces to allow for social distancing as much as is possible in our facility.
- **Hand washing/Sanitizer:** Frequent washing of hands and use of hand sanitizer. Hand sanitizer stations at entry doors so that staff, students, and guests can sanitize hands before entering the building. Students will wash hands and use hand sanitizer regularly throughout the day.
- **Temperature checks:** All students, staff and visitors will have their temperature checked before they enter the building each day. Anyone with a temperature of 100.4 degrees or higher, will wait in the quarantine room until their parents can take them home.
- **Promote healthy hygiene practices:**
 - Cover coughs and sneezes with your elbow or cough or sneeze into a tissue if possible.
 - Replace handshakes and hugs.
 - Teach and reinforce proper use of face coverings. Everyone will frequently be reminded not to touch the face covering and to wash their hands frequently.
- **Quarantine Space:** Should any staff or students show symptoms of COVID-19 they will wait in the designated quarantine space until they can return home or to a health facility.
 - Parents need to have accurate information on the health forms to ensure that contacts currently listed can pick up their child immediately if the child becomes sick.
 - Space will be frequently cleaned, sanitized, and disinfected
 - The front office will maintain an illness log
- **Health Screening and Testing:** Students and employees exhibiting the following symptoms without other obvious explanations are prohibited from coming to school and if they do come to school they will be placed in the safety of the Quarantine Space until they can be taken home. Symptoms of COVID-19 are the following:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

- **Safe returns to school after exclusion:** When a student or an employee is excluded from the school environment, they may return if they satisfy the current guidelines as follows:

Untested

Anyone who has not received a test proving or disproving the presence of the virus but experiences symptoms may return if the following conditions are met:

- A minimum of ten days have passed since symptoms first appeared.
- And, fever free for 72 hours without the use of fever reducing medicine and other COVID-19 symptoms have improved.
- OR Fever free for 72 hours with a doctor's note indicating the child does not have COVID-19

Tested and awaiting results

- Persons who are suspected of having COVID-19 and are awaiting test results should be isolated at home until test results are received.

Positive result

Symptomatic cases may return if the following conditions are met:

- A minimum of ten days have passed since symptoms first appeared.
- And, fever free for 72 hours without the use of fever reducing medicine and the other symptoms have improved.

Asymptomatic cases may return if the following conditions are met:

- A minimum of ten days have passed since the date sample was collected.
- Symptoms have not developed.
- If symptoms develop during the 10 day isolation period, the follow the above criteria for symptomatic cases with a new isolation period starting from the day symptoms started.

Negative result

Anyone with known exposure to a COVID-19 case or travel from a location on the KDHE Quarantine List may return to school after a 14 day quarantine. A negative test result within the 14 day quarantine does not affect the quarantine period

- **Quarantines**

- **Close Contacts:** The CDC defines close contact as follows:
 - You were within 6 feet of someone who has COVID-19 for at least 15 minutes
 - You provided care at home to someone who is sick with COVID-19.
 - You had direct physical contact with the person.
 - You shared eating or drinking utensils
 - They sneezed, coughed, or somehow got respiratory droplets on you.

If a student or employee is excluded from school because of a positive COVID-19 test case, other students and employees living in the same household are considered close contacts and will be excluded from school for a mandatory 14 day quarantine period beginning after their last exposure to the case. If the close contacts continue living in the same household with the person who tested positive, the 14 day quarantine period for the close contact begins once the case is released from isolation by Public Health.

- **Known exposure:** Anyone with known exposure to a COVID-19 case must quarantine for 14 days. A negative test result within the 14 day quarantine does not affect the quarantine period.
- **Travel Related Quarantine:** If a student or employee has recently traveled to a location on the KDHE Travel related Quarantine List must quarantine for 14 days starting from the day after they return to Kansas.

***Individuals experiencing symptoms of COVID-19 will need a doctor's note or negative COVID test result prior to returning to KCC.**

STEPS TO KEEP OUR SPACES HEALTHY

- **Cleansing and Disinfection:**

- We have purchased a Trio RX machine and Mister Sanitizers from Gen Eon Technologies and will be performing regular deep cleanings with this technology throughout the school year.
- Daily disinfecting of surfaces in each classroom and workspace. Prioritize high-touch areas such as:
 - Door handles.
 - Handrails
 - Counters, tables, chairs, desks, work- stations
- Use readily available classroom supplies such as hand sanitizer, soap and water, tissues, to clean frequently touched surfaces.
- Regular filter cleaning of heating and cooling units in each room.

- **Spacing and air circulation in rooms**

- Arrangement of classrooms and project work-spaces that allow students to maintain some distance
- Removal of all unnecessary furniture in classrooms to allow for maximum spacing.
- Open outdoor spaces as alternate workspace as is appropriate.
- Keeping windows open if appropriate.

- **Visitors on campus**

The number of visitors on campus will be limited. Only necessary visitors by appointment will be allowed in the building. Parents will not be allowed to eat lunch with their student. All visitors will be required to do the following before entering the building:

- Temperature check
- Hand sanitizing
- Put on a mask

- **Response to diagnosed case on campus**

As soon as the school becomes aware of a student or employee that has been diagnosed with COVID-19, all desks, lockers, rooms, and workspaces of the person will be thoroughly disinfected. These areas will be blocked off and cleaned before anyone can begin using the spaces once again.