

KANSAS CITY CHRISTIAN SCHOOL RE-ENTRY PLAN

2020-2021 SCHOOL YEAR

This document communicates the details in connection to our reopening plan for the 2020-2021 school year. The plan document is both dynamic and reflects the most current information and guidelines offered by our state and local health agencies. This plan will be reviewed and revised after students have been on campus.

STEPS TO KEEP INDIVIDUALS SAFE

- **Masks:** Everyone will be required to wear masks while in the school building.
- **Social distancing:** We will encourage social distancing whenever possible. We will arrange learning spaces to allow for social distancing as much as is possible in our facility.
- **Hand washing/Sanitizer:** Frequent washing of hands and use of hand sanitizer. Hand sanitizer stations at entry doors so that staff, students, and guests can sanitize hands before entering the building. Students will wash hands and use hand sanitizer regularly throughout the day.
- **Temperature checks:** All students, staff and visitors will have their temperature checked before they enter the building each day. Anyone with a temperature of 100.4 degrees or higher, will wait in the quarantine room until their parents can take them home.
- **Promote healthy hygiene practices:**
 - Cover coughs and sneezes with your elbow or cough or sneeze into a tissue if possible.
 - Replace handshakes and hugs.
 - Teach and reinforce proper use of face coverings. Everyone will frequently be reminded not to touch the face covering and to wash their hands frequently.
- **Quarantine Room:** Should any staff or students show symptoms of COVID-19 they will wait in the designated quarantine space until they can return home or to a health facility.
 - Parents need to update their child's emergency contact information in Renweb to ensure that contacts currently listed can pick up their child immediately if the child becomes sick.
 - Space will be frequently cleaned, sanitized, and disinfected
 - The front office will maintain an illness log
- **Health Screening and Testing:** Students and employees exhibiting the following symptoms without other obvious explanations are prohibited from coming to school and if they do come to school they will be placed in the safety of the Quarantine Room until they can be taken home. Symptoms of COVID-19 are the following:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- **Safe returns to school after exclusion:** When a student or an employee is excluded from the school environment, they may return if they satisfy the current guidelines as follows:

Untested

Anyone who has not received a test proving or disproving the presence of the virus but experiences symptoms may return if the following conditions are met:

- A minimum of ten days have passed since symptoms first appeared.
- And, fever free for 72 hours without the use of fever reducing medicine and other COVID-19 symptoms have improved.

Tested and awaiting results

- Persons who are suspected of having COVID-19 and are awaiting test results should be isolated at home until test results are received.

Positive result

Symptomatic cases may return if the following conditions are met:

- A minimum of ten days have passed since symptoms first appeared.
- And, fever free for 72 hours without the use of fever reducing medicine and the other symptoms have improved.

Asymptomatic cases may return if the following conditions are met:

- A minimum of ten days have passed since the date sample was collected.
- Symptoms have not developed.
- If symptoms develop during the 10 day isolation period, the follow the above criteria for symptomatic cases with a new isolation period starting from the day symptoms started.

Negative result

Anyone with known exposure to a COVID-19 case or travel from a location on the KDHE Quarantine List may return to school after a 14 day quarantine. A negative test result within the 14 day quarantine does not affect the quarantine period

- **Quarantines**

- **Close Contacts:** The CDC defines close contact as follows:
 - You were within 6 feet of someone who has COVID-19 for at least 15 minutes
 - You provided care at home to someone who is sick with COVID-19.
 - You had direct physical contact with the person.
 - You shared eating or drinking utensils
 - They sneezed, coughed, or somehow got respiratory droplets on you.

If a student or employee is excluded from school because of a positive COVID-19 test case, other students and employees living in the same household are considered close contacts and will be excluded from school for a mandatory 14 day quarantine period beginning after their last exposure to the case. If the close contacts continue living in the same household with the person who tested positive, the 14 day quarantine period for the close contact begins once the case is released from isolation by Public Healthy.

- **Known exposure:** Anyone with known exposure to a COVID-19 case must quarantine for 14 days. A negative test result within the 14 day quarantine does not affect the quarantine period.
- **Travel Related Quarantine:** If a student or employee has recently traveled to a location on the KDHE Travel related Quarantine List must quarantine for 14 days starting from the day after they return to Kansas.

***Individuals experiencing symptoms of COVID-19 will need a doctor's note or negative COVID test result prior to returning to KCC.**

STEPS TO KEEP OUR SPACES HEALTHY

- **Cleansing and Disinfection:**

- We have purchased a Trio RX machine and Mister Sanitizers from Gen Eon Technologies and will be performing regular deep cleanings with this technology throughout the school year.
- Daily disinfecting of surfaces in each classroom and workspace. Prioritize high-touch areas such as:
 - Door handles.
 - Handrails
 - Counters, tables, chairs, desks, work- stations
- Use readily available classroom supplies such as hand sanitizer, soap and water, tissues, to clean frequently touched surfaces.
- Regular filter cleaning of heating and cooling units in each room.

- **Spacing and air circulation in rooms**

- Arrangement of classrooms and project work-spaces that allow students to maintain some distance and/or face in the same direction.
- Removal of all unnecessary furniture in classrooms to allow for maximum spacing.
- Open outdoor spaces as alternate workspace as is appropriate.
- Keeping windows and interior doors open if appropriate.

- **Visitors on campus**

The number of visitors on campus will be limited. Only necessary visitors by appointment will be allowed in the building. Parents will not be allowed to eat lunch with their student. All visitors will be required to do the following before entering the building:

- Temperature check
- Hand sanitizing
- Put on a mask

- **Response to diagnosed case on campus**

As soon as the school becomes aware of a student or employee that has been diagnosed with COVID-19, all desks, lockers, rooms, and workspaces of the person will be thoroughly disinfected. These areas will be blocked off and cleaned before anyone can begin using the spaces once again.

SPECIFIC K-12 GUIDELINES

- **Arrival and Departure Procedures**
 - We will be communicating specifics for how students arrive and depart as we get closer to the start of the school year.
 - Things to note:
 - All students will have temperature checks taken daily
 - If a student has a temperature above 100.4 they will be sent home

- **Common Spaces**

Cafeteria

 - Students must wear a face covering while moving to and from the cafeteria, and they must keep their face covering on until seated at their table. Tables and chairs will be set up in a physically distanced manner which limits group size and provides for proper spacing.
 - K-6th students will eat lunch in their classrooms so there is limited cross-over between MS and HS students
 - Things to note:
 - No hot lunch will be provided
 - No microwaves will be provided
 - Students should plan to bring a “brown bag” lunch everyday
 - Water fountains will be disabled, however, the bottle filling portion will remain active as it is hands free

- **Passing Period/Hallways/Lockers**
 - MS/HS locker use will be limited to beginning of the day, lunch time, and end of the day.

- **Hub Spaces**
 - Students will not be permitted to lounge in the hub spaces. When using the Hub for academic purposes all students will be required to wear face masks and maintain social distancing before, during, and after school.

- **Chapel/Assemblies**
 - We will assess our abilities to social distance during chapel and assemblies
 - Options to do these safely may include:
 - In classroom via Zoom
 - Outdoors
 - Socially distanced in the gymnasium

- **Classrooms & Specials**
 - Rooms arranged and students seated to allow for as much social distancing as possible.
 - Extra furniture or any unnecessary furniture will be removed to allow for maximum spacing of students and teachers.
 - Classroom doors and windows will be open as much as weather allows.
 - Disinfecting of major touch points will take place at the beginning and end of every class period.
 - Masks will be required, even in band and music classes.

- **PE**
 - There is enough space in the gym for students to spread apart and social distance. Outside PE will be encouraged as much as possible with games of limited contact.
 - If equipment is needed for a specific game or activity disinfecting protocols will take place.
- **Recess:**
 - Playgrounds will be utilized for recess. Students will be spread from the soccer field to the black top in order to practice social distancing.
 - Students will wash hands/sanitize prior to and returning from recess.
 - All students will wear face coverings to and from recess.
 - Students will still be required to wear masks while at recess if they cannot maintain social distancing requirements while at recess.

- **Transportation:**

We are establishing the following guidelines to keep travel in the buses safe:

- Each morning, students must have their temperature taken before getting on the bus. A student with a temperature of 100.4 or higher will not be permitted to enter the bus.
- Students must wear their face coverings when they ride the bus to and from school.
- Students may have their water bottles available but no other food or drink.

Events

Watermelon Welcome & First Day of School:

- Watermelon Welcome has been canceled this year, however, we will be sending out specific sign-ups for students and parents to drop off supplies.
- Parents will not be allowed to walk their child into the classroom on the first day of school.
- Kindergarten parents will receive specific communication from the Kindergarten teachers as to the guidelines for the first day of school. Please watch your email.

Back to School Night:

- Teachers will have prerecorded videos uploaded onto our website and app for parents to view. These videos will contain all the information you need to know about your child's class. The videos will be uploaded and ready to view prior to the start of the school year. If you have specific questions not answered in the videos, feel free to email your child's teacher.

Additional Fall Events:

- Communication will be sent regarding other fall events as we progress through the school year.

At Home Learning

Students who are required to quarantine due to a positive Covid-19 result, or because they have been identified as a close contact of a positive case, will have the opportunity to continue learning from home.

- From the start of the year, each teacher will maintain a Google Classroom to upload resources, assignments, post announcements, etc. This will allow students who must stay at home to quickly and easily transition to online.
- When any student is required to stay at home due to quarantine, their teachers will begin live streaming classes. These videos can be accessed live or viewed later at the student's convenience.
- Because of the limitations of working from home, we will adjust expectations concerning due dates and grading for assignments. These expectations will be communicated with each student as they may change from course to course, or grade level to grade level.

**If there are health and safety circumstances (not related to a required quarantine) in which you may prefer your student to work remotely, please contact your divisional principal.*